

# **CCCAPPLY Guide for High School Students Enrolling in Early College Options**

Complete the Fresno City College Application to obtain your State Center Community College District (SCCCD) ID#. Refer to the screenshots below, as you complete your application, for support.

#### Click on the link below for Dual Enrollment:

https://www.opencccapply.net/gateway/apply?cccMisCode=571&user1=DualE

#### Click on the link below for High School Enrichment:

https://www.opencccapply.net/gateway/apply?cccMisCode=571&user1=HSE

#### To create an OpenCCC account through CCCApply >>> Click on "Create an Account"



Use a personal email address that you have immediate access to, to receive your security code >>>Click on "Email My Security Code" >>> Check your email



<b>Create Your</b>	
Account	
Enter your email address to begin creating your California Community Colleges student account. You will receive a code via email to verify yo identity and keep your account secure.	y our
Email	
Use mobile phone instead	
Email My Security Code	
Back to Sign In	
This site is protected by reCAPTCHA and the Google Privacy	

#### Example of email sent to provide Security Code



#### **California Community Colleges System**



#### Enter your code >>> Click on "Verify Email"



Cambiar a Español



Didn't receive an email? Resend email Back to Sign In

# <u>Create your OpenCCC</u> Profile (Step 1: Contact Information, Step 2: Personal; Information, Step 3: Credentials (this is where you will create your password)

California Community Colleges						Cambiar a Español
0						
<b>Create</b> P	rofile					
What		Why	How Los	27		
Create a secure California Comm	unity Colleges account.	A California Community Colleges account will save your pro future sessions.	gress for 3 steps	ng	(Estimated 2 minutes	remaining)
Step 1 Contact Informa	ation					
Please enter your Contact Informat	ion in the following fields.					
						* Required field
		Email Address angelica.gilgarcia01@gmail.com				
		Confirm Email Address *				
		angelica.gilgarcia01@gmail.com			1	
		Primary Phone Number		Phone Type		
		For international numbers insert + before country code		Mobile 💙		
		□ I agree to the Terms of Use and to receive email	s at any email address I have	provided or may provide in the future, from any entity		
		associated with my application process, includi	ing but not limited to my desij	gnated schools and programs.		
			Are you currently homel	ess? *		
			🔾 Yes 🔾 No			
		Please agree to the Terms of Use and fill all requir	red fields in Step 1 to continue	to the next step.		
						Next >
	Country * 🚯					
	United States	~				
	Zip Code *					
	Street 1 *					
	Street 2					
	City *					
	Eresno					
	State *					
	California	~				

Verify Address	
To ensure an accurate address we use the suggested address?	e suggest the one below. Would you like to
Suggested Address	Original Address
Fresno, CA 93727	e Fresno, CA 93727
Yes No	

Step 2 Personal Information		
		* Required field
Lega	al First Name	
Lega	al Middle Name	
Legz	al Last Name *	
Suff	fix one 👻	
Pref	ferred First Name 🏮	
Date	e of Birth * 🛛	
mi	Im/dd/yyyy 🗖	
Coni	firm Date of Birth *	
m	im/dd/yyyy 🗖	
		Next >

Password must:

✓ not contain your name	Password
✓ be at least 8 characters in length	
✓ contain at least one uppercase letter	Confirm Password
✓ contain at least one lowercase letter	
✓ contain at least one number	Create Account
contain at least one of the following special characters (!, @, #, \$, %, ^, & or *)	

Click on "Create Account".

#### If you get the following screen >>> Click on "Verify Later" >>> You DO NOT need to do this step





# **Verify Your Identity**

The California Community Colleges has partnered with ID.me to protect your identity and streamline the admissions process.

#### Why verify my identity?

Verifying your identity prevents others from using your personal information to apply to college.

Verifying now will also enable your college to move you through the admissions process faster.

#### What to expect:

Redirecting you to the ID.me website
 Verifying your identity with primary or secondary documents
 Returning you to your community college application
 Verify with ID.me
 Verify Later
 Learn More •

#### Click on "Yes, I want to opt out of ID.me"



You will not be directed to your OpenCCC account >>> Review your "Account information" and check your Name spelling, Birthdate, Phone, and email to make sure everything is correct before proceeding >>> click on "Start a New Application" when ready

California Community Colleges		CCCID: DAM4385 Angelica Gil Garcia Sign Out My Applications Settings ~
STATE CENTER COMMUNITY COLLEGE DISTRCT		
My Applications		
	Start a New Application	
Account Information		-
Important: Please carefully review your account in	dormation for accuracy. This information is passed to the college with your application.	
Legal Name & Address	Phone: (559)	
	Email: arguments and the second second	
Fresno, CA 93727	Preferred Method of Contact: email	
Homeless: No Birthdate: October 14, 1990	Edit My Account	

Begin your application. Complete the "Enrollment Information" tab.

Residency Needs & Interests Demographic Information Supplemental Questions Submission



Salact	
Select	
Educational Goal 🕐	
Select	
Major Category 🕐	
Select	
Intended Major or Program of Study 🔞	
Select	

For "Term Applying For" select the "High School Enrichment/DUAL" option. This is the term you will begin to take the college course at Fresno City College. For example: will you begin taking courses Fall/Spring/Summer?

For "Educational Goal" select "Undecided on goal"

For "Major Category" select "All Majors"

For "Intended Major or Program of Study," scroll down and select "Liberal Arts – Social Sciences (Associate in Arts Degree) >>> Click on "Continue"

IMPORTANT: Please note that these options will not affect your application since you are currently a high school student.

Enrollment	0
Profile	×
Education	~
Citizenship/Military	~
Residency	~
Needs & Interests	✓
Demographic Information	~
Supplemental Questions	×
Submission	0

Fresno City College | Term: Spring 2025 | Application #: 33166271

# Welcome

Enrollment Information		
Term Applying For 🕐		
Spring 2025 (January 13, 2025 to May 23, 2025)		
Educational Goal 💿		
Undecided on goal		~
Najor Category 🕐		
All Majors		~
ntended Major or Program of Study 🕐		
Liberal Arts - Social Sciences (Associate in Arts De	gree)	~
1.000		
Save	Continue	>

#### Complete the "Profile" tab.

Enrollment	<ul> <li>✓</li> </ul>
Profile	•
Education	
Citizenship/Military	
Residency	
Needs & Interests	0
Demographic Information	0
Supplemental Questions	0
Submission	

# Profile

<b>Previous Name</b> Do you have a <b>previous legal name</b> that was used on legal documents or education
transcripts?
○ Yes ● No
Social Security Number
The Social Security Number (SSN) or Taxpayer Identification Number (TIN/iTIN) is used by the college as a means of matching student records, facilitating federal financial aid, and reporting tax-related information to the Internal Revenue System (IRS). However, it is not required for admission.
Why am I being asked for my social security number? ን
Do you have a social security number or taxpayer identification number?
$\odot$ Yes, I have a social security number or taxpayer identification number.
• No, I do not have a social security number or taxpayer identification number, or I decline to

provide one at this time.

You DO NOT need to include a social security number (SSN), even if you have one. This is a section where many students make mistakes and add a wrong SSN. If you know your SSN, you may add it. However, please select "No, I do not have a social..." if you don't know your SSN or don't have one. Remember that this will not affect your application since you are still a high school student.

For "Current Mailin Address" select the first option "My mailing address is the same as the Permanent Address in my OpenCCC Account >>> then select "Continue"

My mailing address is the same as the Perma	anent Address in my OpenCCC Account.
My current mailing address is outside the U	nited States 🕐
Street Address 🕐	
Include apartment number or suite	
City ⑦	
State 🕐	
Select State	
Zip Code 🕐	

Complete the "Education" tab.

For "College Enrollment Status" select "Enrolling in high school (or lower grade) and college at the same time" and >>> skip "High School Education"

For "Current or Most Recent High-School Attended" select "I attended High School" and enter the name of your high school (see the examples from the screenshots below).



Fresno High City ⑦ Fresno For the "High School Transcript Information" section, you will need to open your student profile to view your unofficial high school transcripts. If you do not have one, use your best educated guess, as it aligns with your high school achievements.

# **High School Transcript Information**

College staff use this information to provide guidance. Your responses will not affect your admission to college.

What was your **unweighted high school GPA** (grade point average)? Please enter a value between 0.00 and 4.00. If you are still in high school, enter your **unweighted high school GPA** as of the end of 11th grade. ⑦

3.8

What was the highest English course you completed in high school? You may have passed or not passed the course, but you remained enrolled until the end.

12th grade English Composition or Literature

What	grade	did	vou	recei	ve?
v v i i ci c	Sidde	ana	you	10001	v 🗠 .

А

What was the highest **math course** you completed in high school? You may have passed or not passed the course, but you remained enrolled until the end. ②

Trigonometry

What grade did you receive?

В



Click on "Continue"

For "College Education" select "No degree" and select "None" for "Colleges/Universities Attended" >>> Click on "Continue"



# Colleges/Universities Attended

Specify the number of colleges you have attended including those you are currently attending.

None

Save	Continue >
------	------------

Click on "Continue"

Complete the "Citizenship/Military" tab.

For "Citizenship & Immigration Status" and "U.S. Military/Dependent of Military" section, selected the options that aligns with your status. As a reminder, your responses, for these sections, do not affect your application since you are still in high school. "Continue" when

Fresno City College | Term: Spring 2025 | Application #: 33166271

# Citizenship/Military

<b>~</b>
~
~
0
0
•
0

Your responses will be kept private and secure and will not be used for discriminatory purposes.

## Citizenship & Immigration

Citizenship & Immigration Status 🝞

U.S. Citizen

# U.S. Military/Dependent of Military

U.S. Military status as of January 12, 2025 🕐

None apply to me

Save Continue >

Click on "Continue"

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 $\mathbf{v}$ 

Answer the "California Residence" question. Leave "Out-of-State Activities" blank. Answer the "Special Residency Categories" question >>> Click on "Continue" to complete the next section.

Enrollment	✓
Profile	<b>~</b>
Education	<b>~</b>
Citizenship/Military	<b>~</b>
Residency	0
Needs & Interests	0
Demographic Information	0
Supplemental Questions	0
Submission	

Fresno City College | Term: Spring 2025 | Application #: 33166271

# Residency

Your responses will be kept private and secure and will not be used for discriminatory purposes.

# California Residence

Have you lived in California continuously since January 12, 2023? 🕐

● Yes ○ No

#### **Out-of-State Activities**

As of January 12, 2023, have you engaged in any of the following activities? Check each activity that applies.

- 🗆 I paid taxes outside of California 🝞
- □ I registered to vote outside of California ⑦
- □ I declared residency at a college or university outside of California ⑦
- □ I filed for a lawsuit or divorce outside of California ⑦

# Special Residency Categories

Have you ever been in court-ordered foster care? ?



**Click on "Continue"** 

Complete the "Needs & Interests" tab.

Select "No" for both questions under "Financial Assistance." For "Athletic Interests" select "No, I am not interested in participating in a sport..." As a reminder, this does not affect your application, since you are still in high school and cannot participate in college sports until you have graduated from high school.

Enrollment	✓
Profile	✓
Education	~
Citizenship/Military	✓
Residency	✓
Needs & Interests	0
Demographic Information	0
Supplemental Questions	0
Submission	

Fresno City College | Term: Spring 2025 | Application #: 33166271

# Needs & Interests

This information you provide on this page will not be used in making admission decisions and will not be used for discriminatory purposes.

#### Main Language

Are you comfortable reading and writing English?

● Yes ○ No

# **Financial Assistance**

Are you interested in receiving information about money for college?

) Yes	No	Clear Selection	

Are you receiving TANF/CalWORKs, SSI, or General Assistance?

○ Yes 

○ Yes
○ No
Clear Selection

# Athletic Interest

Are you interested in participating in a sport while attending college? ⑦

(Your response does not obligate you in any way. To be eligible to participate on an intercollegiate team, you must be enrolled in at least 12 units.)

○ Yes, I am interested in one or more sports, including the possibility of playing on an **intercollegiate team**. ⑦

○ Yes, I am interested in **intramural or club sports**, but not in playing on an intercollegiate team. ⑦

• No, I am not interested in participating in a sport (beyond taking P.E. classes).

Check the programs and services in which you are interested. (Not all college campuses offer every program and service listed.) Academic counseling/advising Basic skills (reading, writing, math) CalWorks Career planning Child care Counseling - personal DSPS - Disabled Student Programs and Services EOPS - Extended Opportunity Programs and Services ESL - English as a Second Language Health services Housing information Employment assistance Online classes Re-entry program (after 5 years out) Scholarship information Student government Testing, assessment, orientation Transfer information Veterans services	Programs & S	ervices
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<ul> <li>Online classes</li> <li>Re-entry program (after 5 years out)</li> <li>Scholarship information</li> <li>Student government</li> <li>Testing, assessment, orientation</li> <li>Transfer information</li> <li>Tutoring services</li> <li>Veterans services</li> </ul>	Employment assista	nce
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<ul> <li>Scholarship information</li> <li>Student government</li> <li>Testing, assessment, orientation</li> <li>Transfer information</li> <li>Tutoring services</li> <li>Veterans services</li> </ul>	Re-entry program (a)	fter 5 years out)
<ul> <li>Student government</li> <li>Testing, assessment, orientation</li> <li>Transfer information</li> <li>Tutoring services</li> <li>Veterans services</li> </ul>	Scholarship information	tion
<ul> <li>Testing, assessment, orientation</li> <li>Transfer information</li> <li>Tutoring services</li> <li>Veterans services</li> </ul>	Student government	t
<ul> <li>Transfer information</li> <li>Tutoring services</li> <li>Veterans services</li> </ul>	<ul> <li>Testing, assessment,</li> </ul>	, orientation
<ul> <li>Tutoring services</li> <li>Veterans services</li> </ul>	Transfer information	1
Veterans services	Tutoring services	
	Veterans services	

Save

Continue

Click on "Continue"

# Complete the "Demographics Information" and answer the questions at the best of your knowledge.

 $\checkmark$ 

✓

~

✓

✓

✓

0

0

Enrollment

Profile

Education

Residency

Submission

Citizenship/Military

**Needs & Interests** 

**Demographic Information** 

Supplemental Questions

Fresno	City College	Term: Spring 2025	Application	#: 33166271
Tresht	o only concer	ienni opinig 2020	reprication	1.33100211

## **Demographic Information**

By California law, the California Community Colleges collect voluntary demographic information regarding the sexual orientation, gender identity, and gender expression of students.

- This information will be used for federal and state reporting.
- This information is used for summary demographic reporting and will not be used for a discriminatory purpose.
- Your responses are kept private and secure.
- Providing this information is optional.

#### Gender/Transgender

Gender in this context, means a person's sex, or a person's **gender identity** and **gender** expression. ⑦

# Gender ⑦ Do you consider yourself transgender? -- Select Gender - Sexual Orientation Do you consider yourself transgender? -- Select Transgender Response - Sexual Orientation

#### Please indicate your **sexual orientation** ⑦

-- Select Sexual Orientation --

## Dependents

Do you have children or dependents who receive more than half of their support from you

```
🔾 Yes 💿 No
```

#### Parent/Guardian Educational Levels

Regardless of your age, please indicate the education levels of the **parents and/or guardians** who raised you. ⑦

Parent or Guardian 1 🕐

Unknown

#### Parent or Guardian 2 🕐

Unknown

~

 $\sim$ 

 $\sim$ 

#### Race/Ethnicity

Per U.S. Department of Education guidelines, colleges are required to collect this data.

Check the box below if you identify as Hispanic or Latino. If you indicate that you are Hispanic or Latino, you will have the option to select more specific ancestry groups.



Save

Complete the "Supplemental Questions" tab (last tab before submission).

For "Primary Location" select "Fresno City College" for the location you will be taking your college level courses. Select "Yes" for "Academic Program/Major" and complete "Personal Information."

Enrollment	✓
Profile	✓
Education	✓
Citizenship/Military	<b>~</b>
Residency	<b>~</b>
Needs & Interests	✓
Demographic Information	✓
Supplemental Questions	0
Submission	

Fresno City College | Term: Spring 2025 | Application #: 33166271

# Supplemental Questions

State Center Community College District would like to gather some additional information on your admission application.

# **Primary Location**

Please select the location where you will be enrolling for the majority of your courses.

 $\sim$ 

 $\checkmark$ 

Fresno City College

# Academic Program/Major

Were you able to select the major you wanted?

● Yes ○ No

## Personal Information

Please indicate your preferred/chosen pronouns

she/her/hers

Place of Birth (City and State or Foreign Country)

Fresno, CA

For the "Income Information" indicate how many members are in your household (how many people are in your family) and include yourself. You may select "Decline to State" for the "Family Income" section. Select "No" if you are not a single parent and answer the remaining questions.

Four	~
Family Incon please estim category.	e: In order that the college can comply with government reporting requirements ate your family income for the last calendar year and select the appropriate
Decline to S	itate 🗸 🗸
Are you a sin	gle parent?
O Yes 🔍 N	0
more years e either the inc children in th unemployed believe I mee	Accept to provide unpaid services for family members 2) has been dependent on some of another family member or on public assistance because of dependent he home. 3) is no longer receiving income from either source. 4) is currently or underemployed and having difficulty in obtaining or upgrading employment. At the qualifications of displaced homemaker.
∪ Yes 🔍 N	0
Oo you receiv ○ Yes	e HUD Section 8 Housing or other public assistance?

f no, what language do you speak most often at home if not English?	
Select	
Next education institution you plan to attend after leaving this College:	
Undecided at this time	

Skip the next 2 sections: "While attending Fresno City College, are you interested in participating," AND "Marketing Questions...")

What is the best way to communicate with you? Check all that apply:			
🗹 Email			
□ Text Message			
Phone Call			
Social Media			
List social media sites			
Other			
Save	Continue >		

```
Click on "Continue"
```

Last step: Complete the "Submissions" tab.

STOP and "Review Your Responses" by clicking on "Review My Application." After you have reviewed your application, read the "Request for Consent to Release Information" section >>> click on "I consent" to move forward and check off the boxes to submit your application.

Enrollment	<ul> <li>Image: A second s</li></ul>
Profile	✓
Education	✓
Citizenship/Military	<b>~</b>
Residency	~
Needs & Interests	✓
Demographic Information	~
Supplemental Questions	~
Submission	0

# Submission

#### Review Your Responses Save as PDF

We recommend that you review your responses to ensure you've provided complete and accurate information.



#### Request for Consent to Release Information

I authorize the Chancellor's Office, California Community Colleges, and the community colleges I am attending to release necessary personal information contained in my education records, including my Social Security number, for the purposes described below. To learn more about how your personal information is stored and used, see the <u>Privacy Policy</u>. **(?**)

- To federal or state agencies to evaluate jointly administered programs or to comply with reporting requirements;
- To data matching services to measure student success in transferring to four-year colleges or universities;
- To colleges, universities, or government agencies to promote outreach to students and to enhance transfer;
- To the California Student Aid Commission to facilitate the award of financial aid; and
- To organizations or agencies assisting the Chancellor's Office or the community colleges you attend with research and analysis.



○ I do not consent

## Submit Your Application

You are about to submit your application to Fresno City College. NO CHANGES can be made to your application once it is submitted.

California state law<sup>\*</sup> allows you to submit your application and residency information online with an electronic signature verification. Your completion of this page will provide the necessary verification for electronic submission. The security and privacy of the information in your submitted application are protected as described in the CCCApply Privacy Policy.

\* Section 54300 of subchapter 4.5 of chapter 5 of division 6 of title 5 of the California Code of Regulations.

🕞 y Checking here, I, Angelica Gil Garcia, declare that: 🝞

- All of the information in this application pertains to me.
- Under penalty of perjury, the statements and information submitted in this online admission application are true and correct.
- I understand that falsification, withholding pertinent data, or failure to report changes in residency may result in District action.
- I understand that all materials and information submitted by me for purposes of admission become the property of Fresno City College.



#### **Click on "Submit My Application"**



- Snap a screenshot of this page for your records or save a copy of your application responses.
- You may also view or print a copy of your SUBMITTED INFORMATION for your records.
- CHECK YOUR EMAIL (including your spam folder) for important information from Fresno City College regarding your admission and registration.
- Remember to complete any additional admission requirements as specified by Fresno City College. Supporting materials and/or questions should be addressed to:

Fresno City College Admission: null 1101 E. University Ave Fresno, CA 93741 In-state phone: (559) 442-4600 Out-of-state phone: Fax: Website: <u>http://www.fresnocitycollege.edu</u>

You may return to this Confirmation Page at any time via the Submitted Applications section of My Applications.



#### You may skip the survey

STATE CENTER COMMUNITY COLLEGE DISTRICT City College | Needley College | Clarks Community College Community College | Calarter

# **Application Survey**

#### Please answer the following questions: How would you rate your experience applying to this college using the online application? Very Satisfied Satisfied Neutral Dissatisfied Very Dissatisfied Would you recommend this online application process to other students? Yes O No

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#### Next Steps: Check your email

Congratulations - your CCC account was successfully created! Inbox x



no-reply@cccmypath.org <u>via</u> amazonses.com

#### **California Community Colleges System**



Within 24-48 hours after you have applied online, you should receive an Admission Acknowledgement email from SCCCD Admissions & Records with your Student ID#. If you have not received an email after 48 hours, check your spam/junk folder. If it is not in the spam/junk folder, call the Fresno City College Admissions & Records Office at <u>559.443.8604</u> for assistance. Example of the confirmation email student receive with State Center Community College District ID:

Summer/Fall 2024 – Returning/Transfer Student Admission Application

Dear: Student Name

Welcome to the State Center Community College District (SCCCD) which includes Fresno City College, including West Fresno Center, Reedley, Clovis Community College, Madera Community College at Oakhurst. Your admission application has been accepted and processed. Admission to SCCCD allows you to enroll in classes at any of the campuses within the district.

# Your College Student ID # Is: 1234567

Your college student ID number will be used for all official college business at all SCCCD campus locations. This ID number will also be your username to access all of our student systems through **MyPortal**.

#### It may take 24-72 hours to process before you are able to access your account and register.

Have you attended college somewhere else? Students who have previously attended other colleges need to forward official transcripts from every college attended, regardless if credit was earned. Prerequisites must be cleared before attempting to register into any course with a prerequisite or co-requisite. Students are encouraged to obtain a college catalog which is available online at no cost.

## Steps to Success

In order to assist you in becoming a successful college student, you are advised to complete the following steps:

#### Step 1 – Admission Application – COMPLETED!

#### Step 2 – Login on MyPortal:

To access the online orientation, student email, Self-Service, and Canvas, log into **MyPortal** from your college link listed below.

Once you receive your "Admissions Acknowledgement" email with your Student ID#, you can then login to *My Portal*. Click on *My Portal* located at the top right of any webpage on the Fresno City College website. Once you log in to your student portal you can access your Student Email, Canvas, Self-Service, and other useful tools. Your username and password information was included in your "Admissions Acknowledgement" email in the "Step 2: Login on My Portal" section. This <u>My Portal</u> <u>Video Tutorial</u> will give you step-by-step instructions on how to access *My Portal*.

IMPORTANT: You need to change your password within 45 days from your initial login to avoid being locked out of *My Portal*. When you login to *My Portal* be sure to update your Communication Preferences so that you will be able to change your password on your own. A pop up will appear the first time you log in to your portal to ask you to confirm/update your Communication Preferences. This pop up will appear each time you log in to your portal until you update your preferences, so it is recommended you complete this step the first time you log in. For instructions on how change your preferences, visit the <u>Communication Preferences webpage</u> or watch the video below.

In your student portal, open the Student Email app and follow the directions to activate your student email. Check your email daily as email is the primary way the college will communicate with you.

For login assistance call the Student Systems Support call center at <u>559.499.6070</u> or visit the <u>Technology Help webpage</u> for additional information.