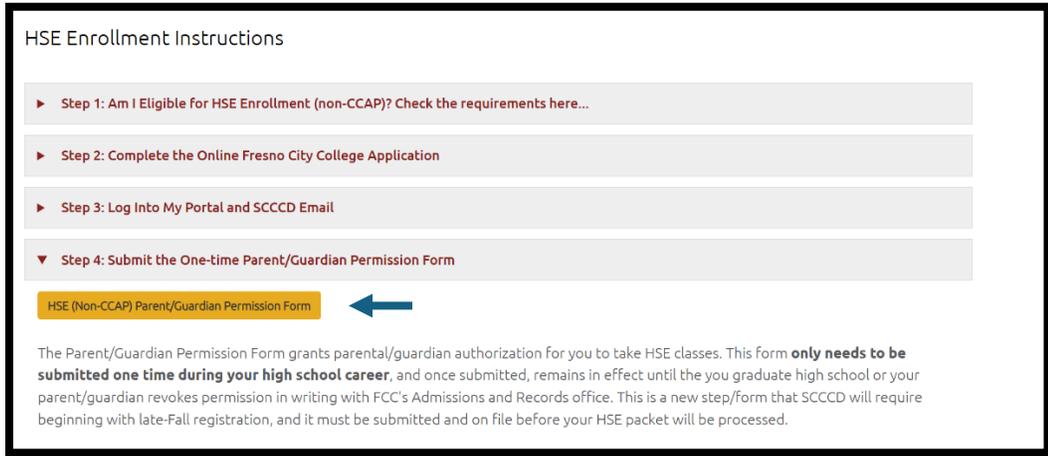


Instructions to complete digital Parent Authorization Form

1. Click the link above to open the Adobe form and click "continue" to accept the *Adobe Terms of Use*

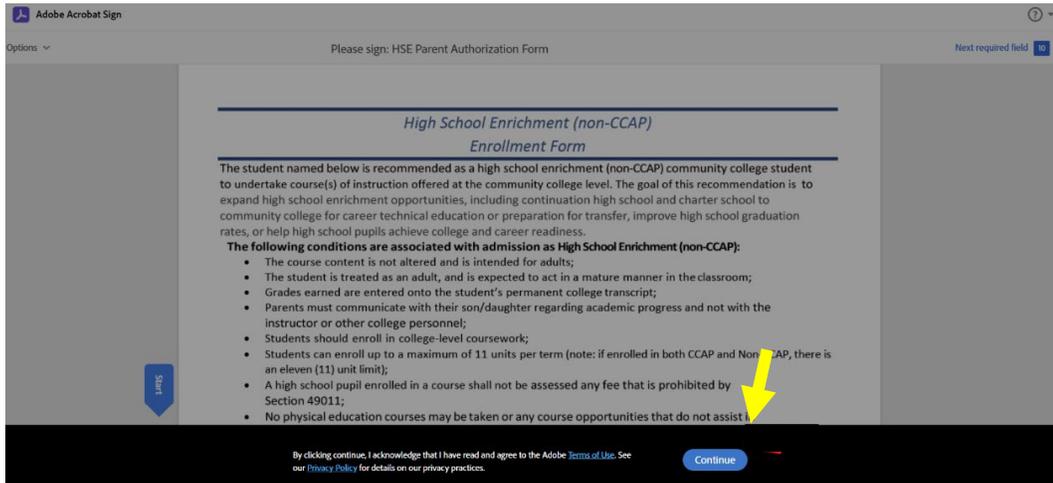


HSE Enrollment Instructions

- ▶ Step 1: Am I Eligible for HSE Enrollment (non-CCAP)? Check the requirements here...
- ▶ Step 2: Complete the Online Fresno City College Application
- ▶ Step 3: Log Into My Portal and SCCC Email
- ▼ Step 4: Submit the One-time Parent/Guardian Permission Form

HSE (Non-CCAP) Parent/Guardian Permission Form ←

The Parent/Guardian Permission Form grants parental/guardian authorization for you to take HSE classes. This form **only needs to be submitted one time during your high school career**, and once submitted, remains in effect until the you graduate high school or your parent/guardian revokes permission in writing with FCC's Admissions and Records office. This is a new step/form that SCCC will require beginning with late-Fall registration, and it must be submitted and on file before your HSE packet will be processed.



Adobe Acrobat Sign

Please sign: HSE Parent Authorization Form

Options ▾

Next required field 10

High School Enrichment (non-CCAP)
Enrollment Form

The student named below is recommended as a high school enrichment (non-CCAP) community college student to undertake course(s) of instruction offered at the community college level. The goal of this recommendation is to expand high school enrichment opportunities, including continuation high school and charter school to community college for career technical education or preparation for transfer, improve high school graduation rates, or help high school pupils achieve college and career readiness.

The following conditions are associated with admission as High School Enrichment (non-CCAP):

- The course content is not altered and is intended for adults;
- The student is treated as an adult, and is expected to act in a mature manner in the classroom;
- Grades earned are entered onto the student's permanent college transcript;
- Parents must communicate with their son/daughter regarding academic progress and not with the instructor or other college personnel;
- Students should enroll in college-level coursework;
- Students can enroll up to a maximum of 11 units per term (note: if enrolled in both CCAP and Non-CCAP, there is an eleven (11) unit limit);
- A high school pupil enrolled in a course shall not be assessed any fee that is prohibited by Section 49011;
- No physical education courses may be taken or any course opportunities that do not assist i

Start

By clicking continue, I acknowledge that I have read and agree to the Adobe [Terms of Use](#). See our [Privacy Policy](#) for details on our privacy practices.

Continue

2. Read the form carefully. You and your parent are signing that you agree to and understand the agreement
3. Fill in all fields on the form with your information

Options ▾ Please sign: HSE Parent Authorization Form Next required field 1

STUDENT INFORMATION:

Ram Sam the

Last Name First Name Middle Name

0123456 7/3/09

College Student ID Birth Date

Address: 1234 Ram way 11

City, State, Zip: fresno, ca 12345

Start Term: Fall 2024 (Term college classes begin. Ex. 2023FA)

High School: Fresno High

Grade Level you will be in when Classes begin (i.e. 9th, 10th, 11th, 12th)

REQUIRED SIGNATURES:

I agree to abide by all rules and regulations.

Student Signature: Click here to sign Date: Jul 3, 2024

As the parent/guardian of the above-named student, I authorize enrollment into the non-CCAP Community College courses and understand that in accordance with FERPA regulations, information may NOT be released to the parent without written permission from the student. I understand that this consent shall apply to all State Center Community College District college (Fresno, Reedley, Clovis, Madera) courses attempted by the student until parental or guardian consent is withdrawn in writing.

Next

4. Click "click here to sign" by the student signature line and type your name

Options ▾ Next required field 1

Type Draw

Apply

REQUIRED SIGNATURES:

I agree to abide by all rules and regulations.

Student Signature: Click here to sign Date: Jul 3, 2024

As the parent/guardian of the above-named student, I authorize enrollment into the non-CCAP Community College courses and understand that in accordance with FERPA regulations, information may NOT be released to the parent without written permission from the student. I understand that this consent shall apply to all State Center Community College District college (Fresno, Reedley, Clovis, Madera) courses attempted by the student until parental or guardian consent is withdrawn in writing.

Next

5. Click "apply" and then "click to sign"

6. Choose one parent who will sign this for you. Enter their name and email address and click "next"

Options ▾ Required fields completed ✓

Assign to next participants

To complete the form please enter the information for the next participant. They will receive an email to complete this form.

Participant 2

Please choose one parent to have sign your permission slip. Enter their name and email address. Please double check you have entered the email address correctly, as it Read More

First name Last name

Enter first name Enter last name

Email address Confirm email address

Enter email address Enter email address

+ Add Message

Cancel Next

REQUIRED SIGNATURES:

I agree to abide by all rules and regulations.

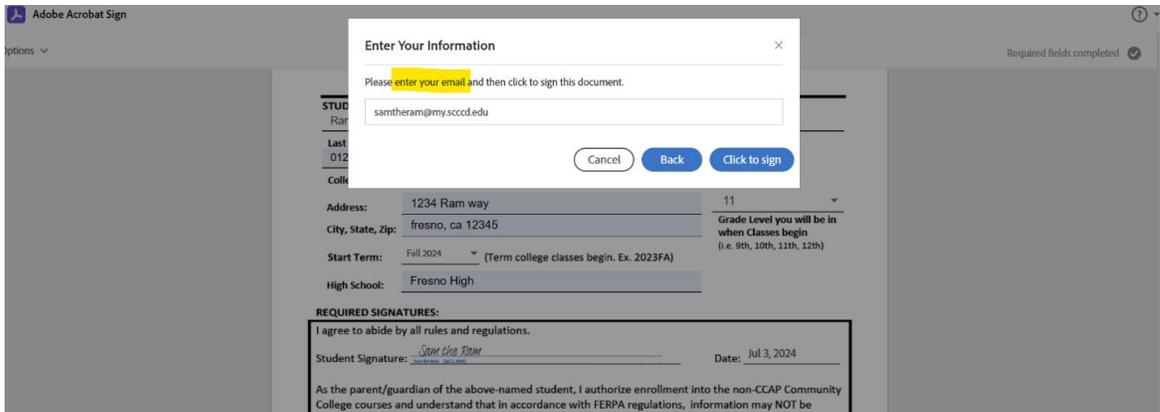
Student Signature: Click here to sign Date: Jul 3, 2024

As the parent/guardian of the above-named student, I authorize enrollment into the non-CCAP Community College courses and understand that in accordance with FERPA regulations, information may NOT be released to the parent without written permission from the student. I understand that this consent shall apply to all State Center Community College District college (Fresno, Reedley, Clovis, Madera) courses attempted by the student until parental or guardian consent is withdrawn in writing.

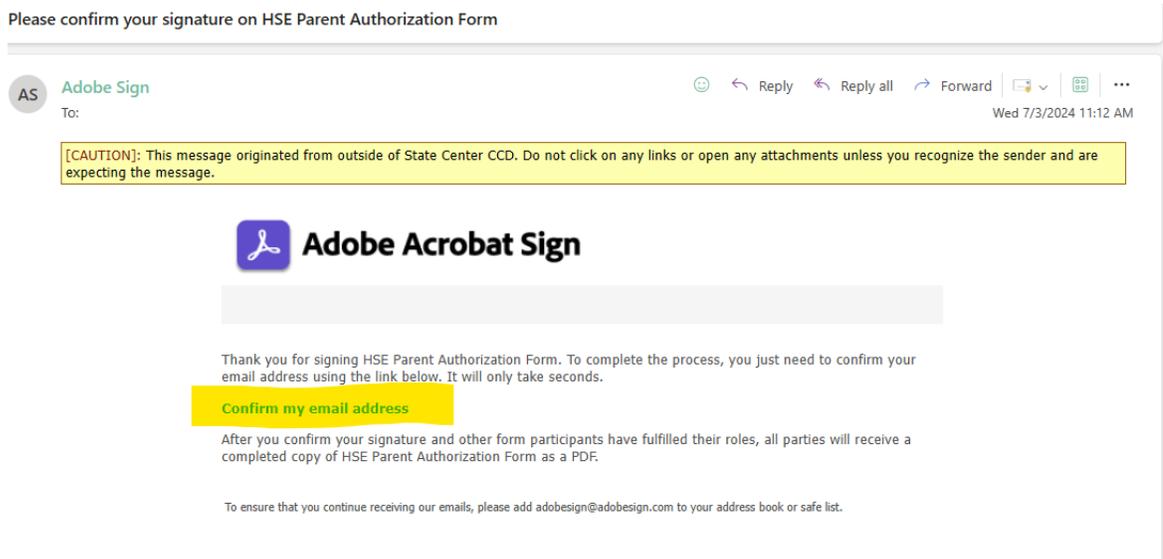
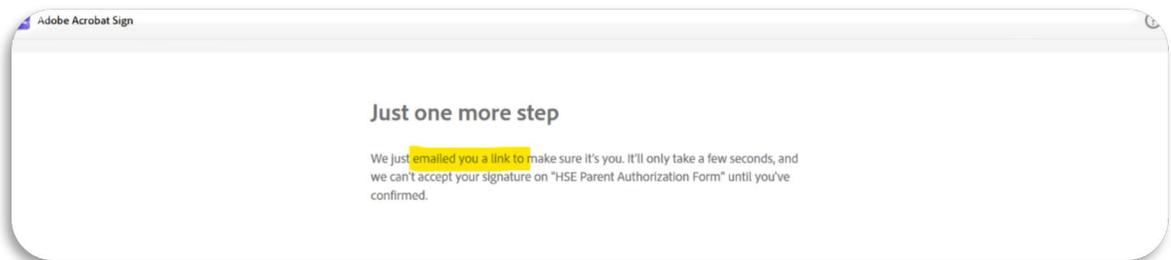
Parent/Guardian Name:

By signing, I agree to this document, the Consumer Disclosure and to utilize electronic signatures. Click to Sign

7. Enter your email address and click "click to sign"



8. Go to the email account for the address you entered as yours. Look for the email from *Adobe Sign* asking you to confirm your signature. Click "confirm my email address" in the body of the email.



9. Ask your parent to open their email account and find the email from *Adobe Sign* saying "your approval is required"

Your approval is required on HSE Parent Authorization Form

AS Adobe Sign

Reply Reply all Forward

Wed 7/3/2024 11:14 AM

[CAUTION]: This message originated from outside of State Center CCD. Do not click on any links or open any attachments unless you recognize the sender and are expecting the message.



Please Approve HSE Parent Authorization Form

Sam the Ram () has completed HSE Parent Authorization Form. Now it is your turn.

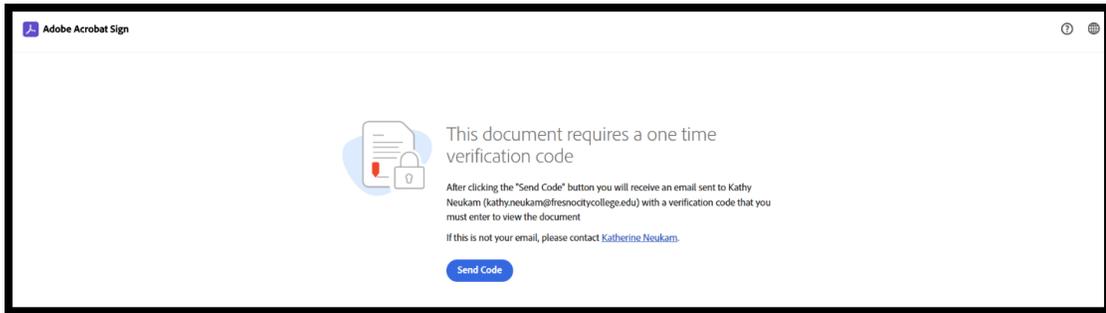
Click here to review and approve HSE Parent Authorization Form.

After you approve **HSE Parent Authorization Form**, all parties will receive a final PDF copy.

If you need to delegate this document to an authorized party for approval, **please do not forward this email**. Instead, [click here](#) to delegate.

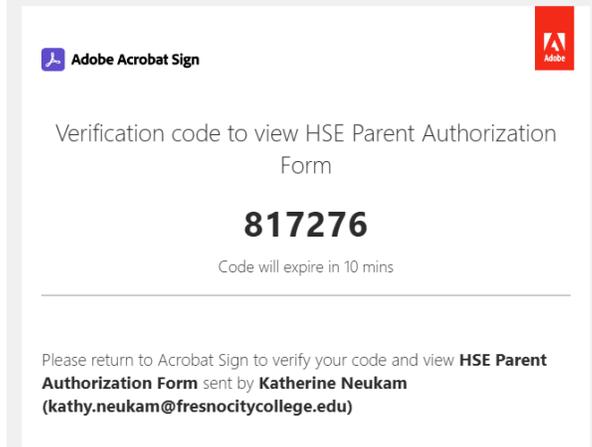
To ensure that you continue receiving our emails, please add adobesign@adobesign.com to your address book or safe list.

10. Parent should click where it says "click here to review and approve HSE Parent Authorization Form" in the body of the email then click "send code"



AS Adobe Sign
To: ...
Wed 7/3/2024 11:16 AM

[CAUTION]: This message originated from outside of State Center CCD. Do not click on any links or open any attachments unless you recognize the sender and are expecting the message.



Adobe Acrobat Sign

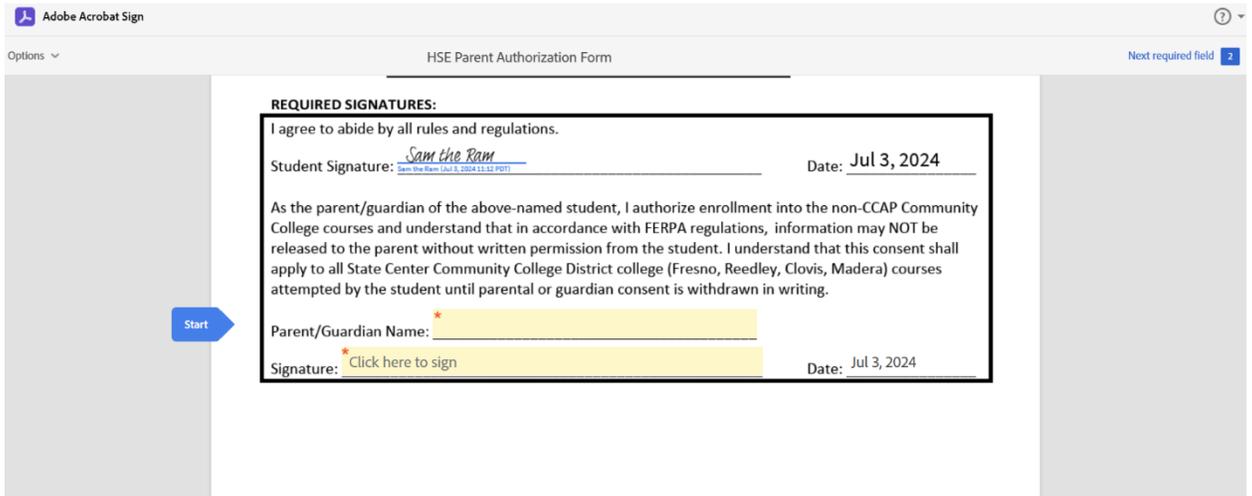
Verification code to view HSE Parent Authorization Form

817276

Code will expire in 10 mins

Please return to Acrobat Sign to verify your code and view **HSE Parent Authorization Form** sent by **Katherine Neukam** (kathy.neukam@fresnocitycollege.edu)

11. Parent goes back to their email to find the six-digit code that was sent to them and enter this code in *Adobe Sign* and click "verify"
12. Parent clicks box to type their name, then clicks the signature box, and then parent clicks "click to approve"



Adobe Acrobat Sign

HSE Parent Authorization Form

Options Next required field

REQUIRED SIGNATURES:

I agree to abide by all rules and regulations.

Student Signature: Sam the Ram Date: Jul 3, 2024

As the parent/guardian of the above-named student, I authorize enrollment into the non-CCAP Community College courses and understand that in accordance with FERPA regulations, information may NOT be released to the parent without written permission from the student. I understand that this consent shall apply to all State Center Community College District college (Fresno, Reedley, Clovis, Madera) courses attempted by the student until parental or guardian consent is withdrawn in writing.

Parent/Guardian Name: *

Signature: * Click here to sign Date: Jul 3, 2024

Start

Adobe Acrobat Sign

HSE Parent Authorization Form

Options ▾

REQUIRED SIGNATURES:

I agree to abide by all rules and regulations.

Student Signature: Sam the Ram Date: Jul 3, 2024

As the parent/guardian of the above-named student, I authorize enrollment into the non-CCAP Community College courses and understand that in accordance with FERPA regulations, information may NOT be released to the parent without written permission from the student. I understand that this consent shall apply to all State Center Community College District college (Fresno, Reedley, Clovis, Madera) courses attempted by the student until parental or guardian consent is withdrawn in writing.

Parent/Guardian Name: _____ Date: Jul 3, 2024

Signature: _____

By approving, I agree to this document, the [Consumer Disclosure](#) and to utilize electronic signatures.

Click to Approve

Saved

13. You are done. You can now download the signed pdf form for your records. A signed copy has been sent to the office of Early College for processing and you can now request enrollment each semester using the HSE Packet.

Adobe Acrobat Sign

✓ You're all set

You finished approving "HSE Parent Authorization Form".

We will send the final agreement to all parties. You can also [download a copy](#) of what you just approved.

Manage your Acrobat Sign agreements

Sign in