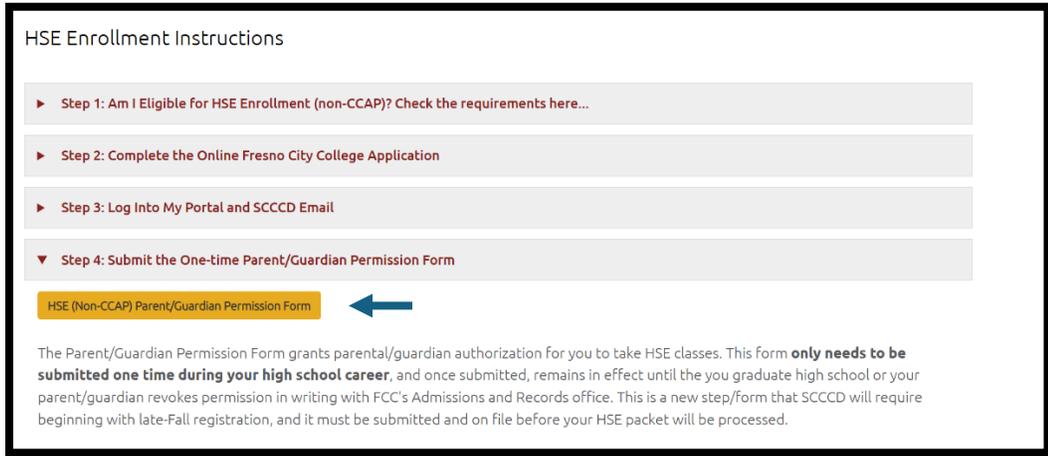Fresno City College
Early College

Instructions to complete digital Parent Authorization Form

1. Click the link above to open the Adobe form and click "continue" to accept the *Adobe Terms of Use*
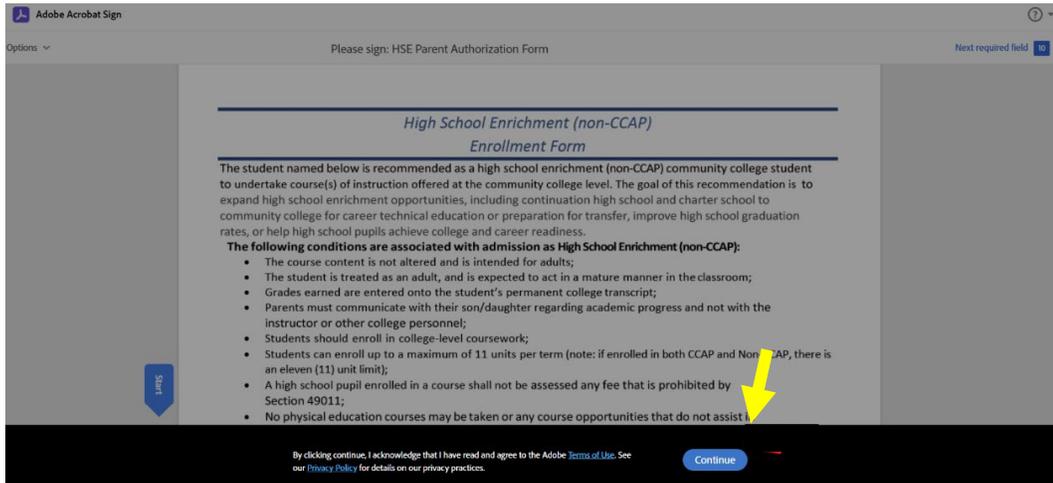

2. Read the form carefully. You and your parent are signing that you agree to and understand the agreement
3. Fill in all fields on the form with your information

4. Click "click here to sign" by the student signature line and type your name

5. Click "apply" and then "click to sign"
6. Choose one parent who will sign this for you. Enter their name and email address and click "next"

7. Enter your email address and click "click to sign"

8. Go to the email account for the address you entered as yours. Look for the email from *Adobe Sign* asking you to confirm your signature. Click "confirm my email address" in the body of the email.

Please confirm your signature on HSE Parent Authorization Form
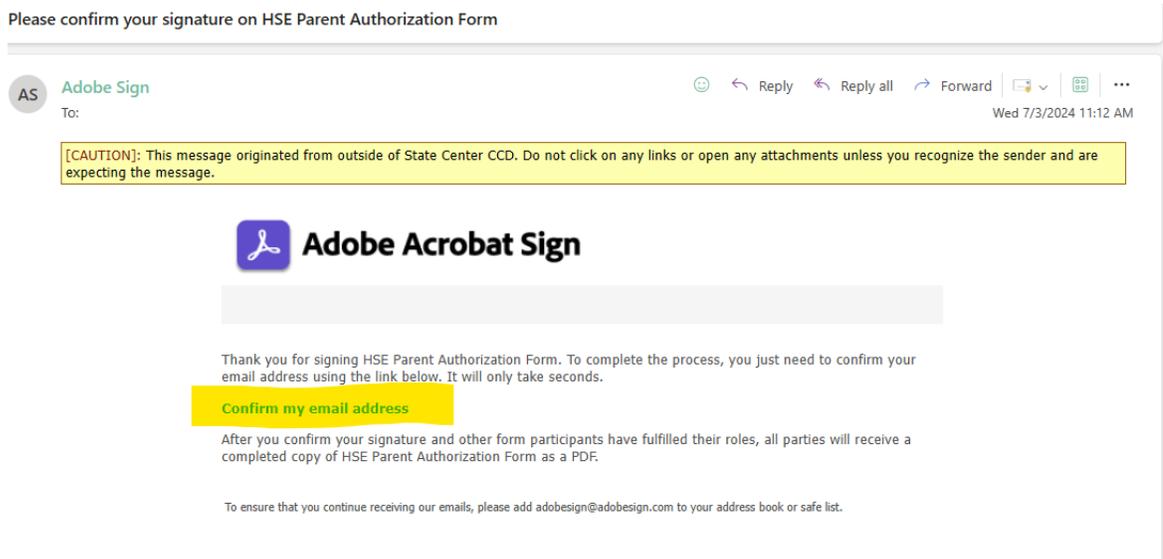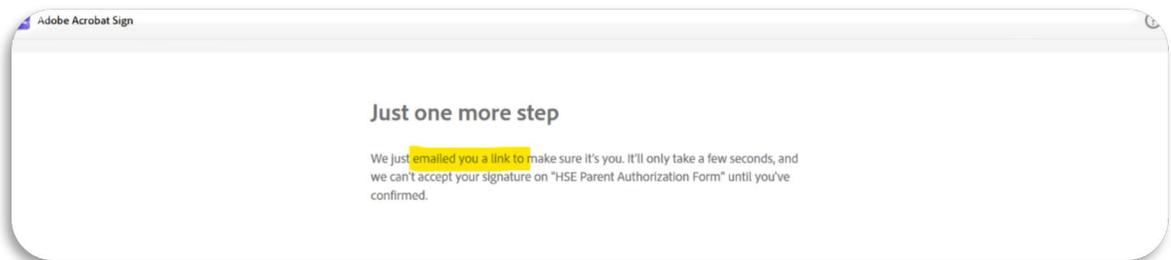
9. Ask your parent to open their email account and find the email from *Adobe Sign* saying "your approval is required"

AS   **Adobe Sign**

To:

🙂 ↩ Reply   ↩ Reply all   ↪ Forward   ⊡ ∨   ⊞   ⋯

Wed 7/3/2024 11:14 AM

[CAUTION]: This message originated from outside of State Center CCD. Do not click on any links or open any attachments unless you recognize the sender and are expecting the message.

Adobe Acrobat Sign

Please Approve **HSE Parent Authorization Form**

Sam the Ram (   ) has completed HSE Parent Authorization Form. Now it is your turn.

Click here to review and approve HSE Parent Authorization Form.

After you approve **HSE Parent Authorization Form**, all parties will receive a final PDF copy.

If you need to delegate this document to an authorized party for approval, **please do not forward this email.** Instead, **click here** to delegate.

To ensure that you continue receiving our emails, please add adobesign@adobesign.com to your address book or safe list.

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10. Parent should click where it says "click here to review and approve HSE Parent Authorization Form" in the body of the email then click "send code"

Adobe Acrobat Sign   ⓘ 🌐

This document requires a one time verification code

After clicking the "Send Code" button you will receive an email sent to Kathy Neukam (kathy.neukam@fresnocitycollege.edu) with a verification code that you must enter to view the document

If this is not your email, please contact Katherine Neukam.

Send Code

Adobe Sign

To: . ...

Reply Reply all Forward
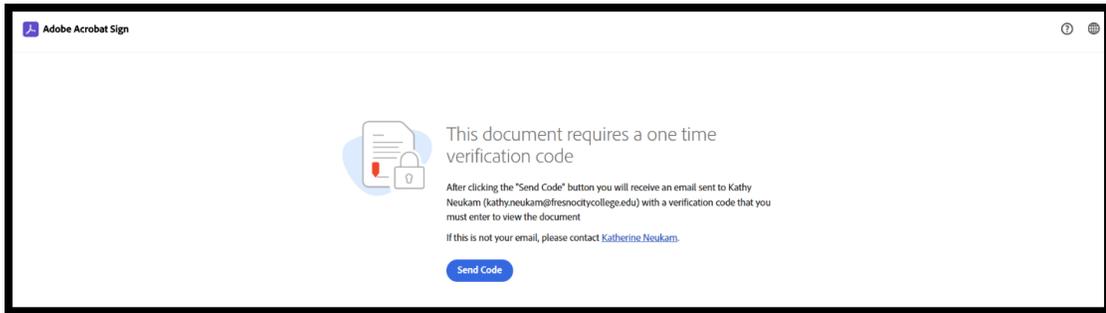
Wed 7/3/2024 11:16 AM

[CAUTION]: This message originated from outside of State Center CCD. Do not click on any links or open any attachments unless you recognize the sender and are expecting the message.
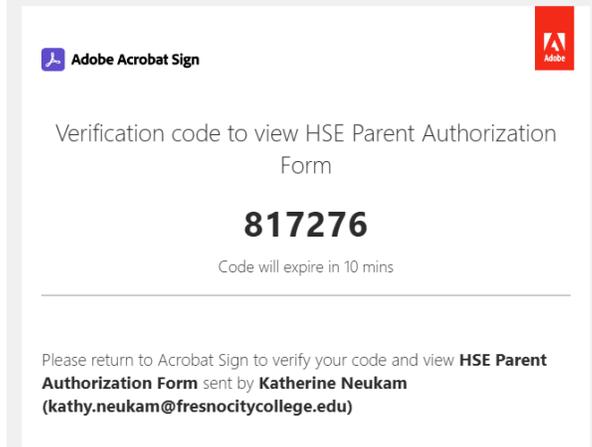
Adobe Acrobat Sign

Verification code to view HSE Parent Authorization Form

817276

Code will expire in 10 mins

Please return to Acrobat Sign to verify your code and view **HSE Parent Authorization Form** sent by **Katherine Neukam (kathy.neukam@fresnocitycollege.edu)**

11. Parent goes back to their email to find the six-digit code that was sent to them and enter this code in *Adobe Sign* and click "verify"
12. Parent clicks box to type their name, then clicks the signature box, and then parent clicks "click to approve"

Adobe Acrobat Sign

Options ⌄

HSE Parent Authorization Form

Next required field 2

REQUIRED SIGNATURES:

I agree to abide by all rules and regulations.

Student Signature: *Sam the Ram*
Sam the Ram (Jul 3, 2024 11:12 PDT)
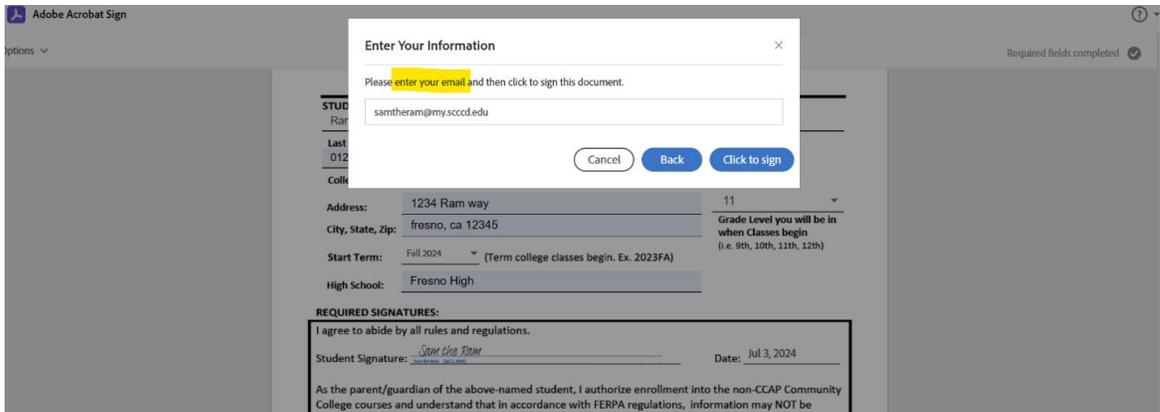
Date: Jul 3, 2024

As the parent/guardian of the above-named student, I authorize enrollment into the non-CCAP Community College courses and understand that in accordance with FERPA regulations, information may NOT be released to the parent without written permission from the student. I understand that this consent shall apply to all State Center Community College District college (Fresno, Reedley, Clovis, Madera) courses attempted by the student until parental or guardian consent is withdrawn in writing.

Start →

Parent/Guardian Name: _____

Signature: Click here to sign

Date: Jul 3, 2024

REQUIRED SIGNATURES:

I agree to abide by all rules and regulations.

Student Signature: _Sam the Ram_
Sam the Ram (Jul 3, 2024 11:12 PDT)   Date: Jul 3, 2024

As the parent/guardian of the above-named student, I authorize enrollment into the non-CCAP Community College courses and understand that in accordance with FERPA regulations, information may NOT be released to the parent without written permission from the student. I understand that this consent shall apply to all State Center Community College District college (Fresno, Reedley, Clovis, Madera) courses attempted by the student until parental or guardian consent is withdrawn in writing.

Parent/Guardian Name: _____

Signature: _____   Date: Jul 3, 2024

By approving, I agree to this document, the Consumer Disclosure and to utilize electronic signatures.   Click to Approve

13. You are done. You can now download the signed pdf form for your records. A signed copy has been sent to the office of Early College for processing and you can now request enrollment each semester using the HSE Packet.

You're all set

You finished approving "HSE Parent Authorization Form".

We will send the final agreement to all parties. You can also download a copy of what you just approved.

Manage your Acrobat Sign agreements

Sign in